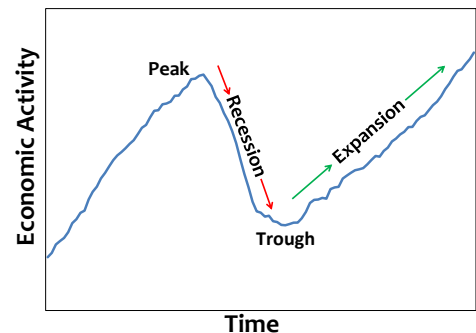


Recession Preparation – A Plan for Oregon’s Economic Cycle

In 2015 the Oregon Employment Department undertook a project to develop a plan that will allow us to be more proactive and focused on what is specifically needed prior to, at the onset of, and after the conclusion of an economic downturn. The project team was charged with four goals:

1. Identify additional indicators of changes to Oregon’s economic cycle that could be easily monitored;
2. Develop a Great Recession Lessons Learned report;
3. Assemble an agency Economic Task Force; and
4. Develop the Economic Cycle Plan.

The project was successfully completed in late 2017. The Economic Cycle Plan is a living document that the agency’s Economic Task Force will update, as needed, so that it remains relevant and functional over time. As we make changes to procedures, policies and/or overall structure, we will modify the plan to reflect the relevant changes.



The Economic Cycle Plan contains:

- The “Five Things to Think About” checklist, which has key points and questions to consider at various stages of the economic cycle.
- A communications plan designed to provide direction on how to communicate to both internal and external stakeholders and partners.
- General information regarding incorporating necessary changes into our day-to-day workflow; providing quality customer service and actively pursuing creative approaches; current budgetary information; and a quick staffing guide.
- Forms for documenting current processes that might be paused so that we can capture in one location the reason for the stop, the area(s) affected, and other details ensuring that these items are not forgotten or restarted too early.
- A scorecard for use after the economic downturn to determine how we can improve the plan.

Project documents, including the Economic Cycle Plan, are housed on the agency’s internal website. By having the plan, and other related documents easily accessible to individuals at all levels, and in all areas of the agency, we are better positioned to align our priorities faster than we have in the past.

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